



ANNUAL DIRECTORS REPORTS

November 5, 2016

PRESIDENT

Gena Norbury

The President of the OMEA is the 'face' of the organization and as such connects with other provincial and national organizations. The President promotes the OMEA, answers emails, and leads meetings. As well, the President responds to items in the media relating to Music Education and updates ministry forms & contacts.

- Represented OMEA at Ministry and OTF Curriculum Forums
- Represented OMEA at ARTSECO meetings and People for Education
- Represented OMEA at the CMEA meetings
- Presented at the Newfoundland and Nova Scotia conferences
- Coordinated OMEA executive and director meetings; and participated in sub-committees (conferences etc.)
- Advocated for music education through letter writing and attending meetings with a variety of stakeholders
- Supported OMEA directors in their portfolios
- Proud to have worked to revamp our website and connect with membership

ADMINISTRATORS ADVISORY COUNCIL

Carolyn Lewis

- collated interview questions for members and posted to website
- communication with AAC re: inquires from member and Board
- liaison with OPC (emails, communication), CP
- meeting with OPC re: advocacy for OMEA with Advocacy Director
- share info with AAC from Music Coalition

ADVOCACY

Jim Palmer

ARCHIVES

Jack Gordon

AWARDS AND SCHOLARSHIPS

Cliff Sayliss

CORPORATE MEMBERSHIPS

Jack Gordon

E-NEWSLETTER

Julie Malcolm

FUTURE CONFERENCES/CMIEC Rep

Dr. Rodger Beatty

Duties:

- in consultation with CMIEC President, and Strategic Site Selection, search out, negotiate, and sign contracts for future OMEA/CMIEC conference sites
- represent OMEA at CMIEC Board of Director Meetings

Actions:

- collaborated with Mark DellaTorre, CMIEC President, and Strategic Site Selection personnel to negotiate and sign contracts for Conference 2019 to be held Nov. 7-9, 2019 at Delta Toronto Airport Hotel and Conference Centre. Contract signed.
- collaborated with Mark DellaTorre and Strategic Site Selection personnel to negotiate and sign contracts for Conference 2023 to be held Nov. 2-4, 2023 at Delta Toronto Airport Hotel and Conference Centre. Contract signed.
- disseminated Requests for Proposal (RFPs) and continued ongoing discussions regarding possible sites for Conference 2020 and 2021
- represented OMEA at CMIEC Board of Directors meetings

LIBRARY SUBSCRIPTIONS**David Gueulette****MEMBERSHIP SERVICES****Angela Maccaroni****MEDIA RELATIONS****Cyndie Jacobs**

- Primarily responsible for promotion and sharing information through social media.
- Respond to questions or comments from OMEA website, Facebook messages and other social media.
- Regular / daily Facebook posts and tweets to share information and resources and to promote the OMEA annual conference - Resonate 2016.
- Upload videos to and monitor the OMEA YouTube channel
- Posting and sharing information about events from our Affiliates and Corporate sponsors through social media.
- Respond to requests for OMEA participation from other national music organizations - CMEA, Coalition for Music Education - on social media.

The OMEA Social Media Policy is available on the OMEA website. This includes aspects of the Ontario College of Teachers Professional Advisory and the Educational Computing Organization of Ontario's complementary release about teachers and the use of electronic communication.

PAST PRESIDENT**David Gueulette****POLICIES & PROCEDURES, CONFERENCES****Helen Coker**

In this portfolio my responsibilities include maintaining the OMEA Housekeeping Document, the constitution and the OMEA/CMIEC Planning Manual. I also connect with all ongoing conference co-chairs to maintain consistency and to support them and their committees.

- Shared and posted the most recent version of the OMEA constitution
- Member of the 2016, 2017, 2018 conference committees
- Member of the leadership retreat organizing committee and presented at retreat

RECORDER**Dr. Jane Saunders**

- solicited, collated, and edited articles from Board members, OMEA members at large, and others
- produced 4 issues of the RECORDER (Volume 58, No, 2,3 and 4 and Volume 59, No. 1)
- collaborated with Desktop Publisher, Design Print Media, in production design and hard copy/digital delivery to members
- wrote Editor's Message for each issue and one regular article

RESOURCES AND WORKSHOPS (Elementary)**Jane Wamsley****RESOURCES AND WORKSHOPS (Secondary)****Carolyn Otto****SECRETARY****Kevin Merkley****TREASURER****Laura Lee Matthie**

The role of the treasurer is to ensure that the OMEA is fiscally responsible with our money. Regular duties include paying bills and depositing money and guiding us in our investments. A yearly budget is created for approval with the board and the treasurer works at ensuring that we stay within our budget parameters. HST and tax forms for our organization are also completed with the assistance of our accountant.

UNIVERSITY LIAISON

Dr. Tony Leong

The University Liaison is responsible for nurturing and maintaining positive and professional relationships with the various public universities in Ontario. These institutions develop and educate our future membership base, therefore OMEA maintains relationships with those schools to expose students to the benefits of belonging to a professional organization such as the OMEA. Through presentations, student membership initiatives, regular communication with students, clubs, faculty and general outreach and support for students, the University Liaison position serves the present and future needs of our members

- Made contact with all universities in Ontario and nurtured relationships
- Set up informational sessions and presentations at several schools, with more coming
- Organized the implementation of the Green Card program that will now be offered to all full-time university students
- Introduced a new method for signing up free memberships through electronic means to student members.

VICE PRESIDENT

Dr. Tony Leong

The role of the vice-president is to learn the role of the President and support and/or fill in for the President when needed. In addition, the vice-president is also in charge of participating in executive meetings, promoting the organization, editing the minutes, and supporting all directors and committees as needed.

- Participated in conference committees
- Acted as interim board member for university liaison
- Promoted the OMEA in a variety of avenues

WEBSITE

Isaac Moore

The Website Director for the OMEA is responsible for maintaining and updating the official OMEA website. This website is an important tool for our membership, as it provides a tangible repository for our wealth of resources for elementary and secondary panels, as well as a myriad of important information about advocacy, membership benefits, renewing memberships, conference information and contact information for our board. This website was just recently re-done, and is now a state of the art resource for our membership. OMEA resources are now searchable and filterable, our membership data is all online and members can login and update their own information. Memberships can also be purchased or renewed online easily, and the overall look and feel of our site is updated. Maintaining this great resource for our membership going forward, and ensuring functionality, is a top priority of our OMEA Website director.